



# The Cottage Museum

Iddesleigh Road, Woodhall Spa LN10 6SH

## Job Opportunities

### Visitor Services Personnel

We are now recruiting for our 2020 season and are looking for reliable, flexible, confident and passionate people to join our frontline Visitor Services team.

We are seeking 2 - 3 individuals with heritage and local area knowledge for job-share posts starting on the 3<sup>rd</sup> April 2020 and ending on the 31<sup>st</sup> October 2020.

Museum opening hours for 2020 are from 10.30 a.m. to 4.00 p.m.

**The number of days worked will be on a Rota basis to cover weekends and bank holidays. A reasonable amount of flexibility is required.**

Main duties include opening and closing the museum, delivering a friendly and efficient service to visitors and tourists, handling entrance fees, museum shop sales and accurately recording all financial transactions.

The Job Description is available to download from the Museum website and a Museum Information Sheet is also available.

**Deadline for applications is by 12 noon on 4<sup>th</sup> March 2020**

For more information and how to apply, please visit the Job section on our website [www.cottagemuseum.co.uk](http://www.cottagemuseum.co.uk)

or contact the Chairman, Patricia Duke-Cox by telephoning the museum office on **01526 352456** (to leave a message on the answer phone)

or email [chairman@cottagemuseum.co.uk](mailto:chairman@cottagemuseum.co.uk)