



## Volunteer Role Description

**Role title:** Events team

**Reports to:** Events Director

**Role purpose:**

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To assist with set of Museum events. As a part of a team, you set up and take down awnings along with assisting in set up of chair for audiences.

**Time commitment:**

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This is a seasonal role that offers flexibility. Events are typically held in the summer months.

**Main duties and responsibilities:**

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- To engage with visitors to the Museum as and when.
- Assist with the function of museum teams when appropriate help required.

**Skills, experience and qualities:**

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- A friendly attitude and enthusiasm for interacting with members of the public who visit the museum during opening times.
- A reasonable level of fitness.
- Understanding of relevant health & safety issues.

The role is open to all. We welcome applications from people of all abilities, backgrounds and communities.

**Why volunteer with us:**

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You will get to work with a dedicated and friendly group of people, whilst learning about the history of the area and the Museum. You will meet new people and get to know the community. Any experience that complements the role will be appreciated.

We want enthusiastic volunteers who will help keep the Museum as a vital part of the experience offered to residents and visitors.

**What we offer:**

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You will be offered an interesting and varied insight in the collections at the Museum with the opportunity to get up close and personal with historic items. We organise special activities for our volunteers. It is important to be able to work with a wide range of people.

**About the Cottage Museum:**

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The Cottage Museum has a rare surviving example of a Boulton and Paul bungalow constructed of corrugated iron on a wooden frame. We are committed to preserving and sharing the local history. The cottage not only houses the Museum's collection but is itself the major exhibit.

If you have an interest in local history and that of the museum we would love to hear from you. To apply, please complete an expression of interest form, and either email it to [info@cottagemuseum.co.uk](mailto:info@cottagemuseum.co.uk) or post to the Volunteer Co-ordinator, Woodhall Spa Cottage Museum, Iddesleigh Road, Woodhall Spa LN10 6SH. Please mark the envelope "Private & Confidential".