



## Volunteer Role Description

**Role title:** Learning & Development

**Reports to:** Learning & Development Co-Ordinator

### **Role purpose:**

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To deliver learning opportunities to a range of age groups and abilities. Groups are primary school age; however, there will be opportunities to work within the community on educational projects.

You may be required to undertake an Enhanced DBS the role which the Museum will facilitate, if required.

### **Time commitment:**

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This role operates flexibly depending on the arranged visits and groups to the museum. The learning & development co-ordinator arranges all visits. These will be discussed based on the educational team's availability. This role operates over a full calendar year, but the time commitment is as-hoc.

### **Main duties and responsibilities:**

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- Helping with preparation, delivery of the education sessions.
- Tasks main include, supervising safe procedures, developing new activities.
- Practical activities including craft sessions.
- Attend informal planning meetings organised by the Learning & Development Co-ordinator.

### **Skills, experience and qualities:**

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- Enthusiasm and excellent communication skills.
- A calm approach.
- Willingness to work with children and adults from a wide range of backgrounds and with differing abilities.
- Team player.
- A capacity for understanding the needs of others.
- Former experience in working in an educational environment is desirable, however training will be given.
- A sense of fun.

The role is open to all. We welcome applications from people of all abilities, backgrounds and communities.

### **Why volunteer with us:**

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We are looking for people with an interest in local history and that of the Museum. It is important to be able to work with a wide range of people. Any experience that complements the role will be appreciated.

We want enthusiastic volunteers who will help keep the Museum as a vital part of the experience offered to residents and visitors.

### **What we offer:**

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You will receive full training and support to fulfil the role. You will learn about the history of the area and museum. You will be offered an interesting and varied insight in the collections at the Museum with the opportunity to get up close and personal with historic items.

### **About the Cottage Museum:**

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The Cottage Museum has a rare surviving example of a Boulton and Paul bungalow constructed of corrugated iron on a wooden frame. We are committed to preserving and sharing the local history. The cottage not only houses the Museum's collection but is itself the major exhibit.

If you have an interest in local history and that of the museum we would love to hear from you. To apply, please complete an expression of interest form, and either email it to [info@cottagemuseum.co.uk](mailto:info@cottagemuseum.co.uk) or post to the Volunteer Co-ordinator, Woodhall Spa Cottage Museum, Iddesleigh Road, Woodhall Spa LN10 6SH. Please mark the envelope "Private & Confidential".